

## Whittington Parish Council

**Draft Minutes** Parish Council Meeting **Monday 20<sup>th</sup> January 2020** in Whittington Village Hall

Clerk: Gillian Newton, 14 Marton Drive, Bare, Morecambe, LA4 6RB. 07773678608 [gillianhodgson6@gmail.com](mailto:gillianhodgson6@gmail.com)

Agenda & Full Minutes of meetings available at <http://www.whittingtonvillage.org.uk/blog/parish-council/> &  
<https://committeeadmin.lancaster.gov.uk/ecCatDisplay.aspx?sched=doc&cat=13179&path=13175,13177>

Public meeting attended by 4 members of the public, items discussed: Traffic issues – road & pavement widths, traffic calming methods, blocked drains/soakaways and flooding; V.E. 75 commemoration 8<sup>th</sup>/9<sup>th</sup>/10<sup>th</sup> May public meeting to be held on 11<sup>th</sup> February in the Village Hall, ideas welcome.

Present were Cllrs Hall, Fell, Morgan, Sutherland, Gillian Newton, the Clerk; no members of the public were present during the Parish Council meeting.

1492 Apologies for absence were received from City Cllr Scothern and Cllr Close.

1493 Minutes of the Parish Council meeting held on Monday 18<sup>th</sup> November 2019 (attached) were read and agreed by Cllrs and signed as a true record by Cllr Hall.

1494 Clerk's report – Clerks & Councils Direct newsletter Issue 127 circulated at the meeting.

1495 **PACT** No crimes reported during October. 1 crime reported during November – Public Order offence, which includes offences which cause fear, alarm or distress, on or near The Maltings, the offender was given a caution. Lancashire Constabulary representative PC 3511 James Hodgson, Lancaster, Lune Valley and Rural Areas. The link to local crime figures available at [www.police.uk](http://www.police.uk) Lancashire Constabulary>Upper Lune Valley and then your postcode. Contact PC 3573 Rob Barnsley Community Beat Manager or PCSO 7109 Sarah Shepherd [morecambept@lancashire.pnn.police.uk](mailto:morecambept@lancashire.pnn.police.uk) Tel: 101 for non-emergencies, or from an internet connected mobile, 112. Download <https://what3words.com/about-us/> to identify your exact location eg: bus station at village hall is **surprises:splashes:printers**

### **1496 Finance**

- a) Precept request 2020/21 agreed by Cllrs £4,278.65 with a 2% increase of 2019/2020 request.
- b) S137 donation requests from local charitable groups received with addition of a donation to North West Air Ambulance CHEQUE 579 £180.00 agreed by Cllrs.
- c) S137 CHEQUE 576 £50.00 donation request payable to Royal British Legion Poppy Appeal agreed by Cllrs
- d) S137 CHEQUE 577 £150.00 donation request to Arkholme baby & toddler group payable to Emily Sapsford agreed by Cllrs
- e) S137 CHEQUE 578 £50.00 donation request to Arkholme & District Women's Institute agreed by Cllrs
- f) Standing order 6<sup>th</sup> January Clerk's wages £317.66
- g) CHEQUE 580 £79.40 HMRevenue&Customs PAYE for February payment agreed by Cllrs
- h) CHEQUE 581 £15.04 to Cllr Sutherland expenses to attend training 19/11/19 Morecambe Emergency Contingency Planning and 30/11/19 Penwortham LALC training. Agreed by Cllrs
- i) CHEQUE 582 £46.49 Colin Hall for fuel for strimmer agreed by Cllrs
- j) CHEQUE 583 £111.49 Colin Hall for paint supplies for railings agreed by Cllrs.
- k) Shooting Rights negotiation continues. Payment now due.
- l) Grazing Rights payment received.
- m) Invoice required for annual rent for Whittington Village Hall

**Current account Sheet 304 13/12/19 £6,430.35 and Bonus Saver account Sheet 73 13/12/19 £143.80**

### **1497 Planning**

**19/00323/FUL** and **19/00324/LB** Listed building application for works to facilitate the change of use and conversion of barn and shippoon to form dwelling (C3) and holiday cottage (C1), erection of a single storey rear extension, installation of replacement roof on existing barn, installation of steel beams and new internal floor, construction of roof on existing shippoon and installation of roof lights, installation of windows and doors in existing openings and installation of new internal partition walls for Mr.G. Collinson, Low Hall Farm, Main Street, Whittington, LA6 2NY. **Applications withdrawn.**

- 1.1 19/01509/FUL and 19/01510/LB** Listed building application for works to facilitate the change of use and conversion of barn and shippon to form dwelling (C3) and holiday cottage (C1), erection of a single storey rear extension, installation of replacement roof on existing barn, installation of steel beams and new internal floor, construction of roof on existing shippon and installation of roof lights, installation of windows and doors in existing openings and installation of new internal partition walls for Mr.G. Collinson, Low Hall Farm, Main Street, Whittington, LA6 2NY. **Awaiting decision.**
- 1.2 19/01241/FUL** Construction of a dormer extension to the rear elevation with covered balcony, installation of a rooflight to the front elevation, erection of a detached garage and alterations to land levels for Mr&Mrs Allan & Ellie Wright, The Old Dairy, Keerside, Arkholme, LA6 1AP **Application invalidated until further information received.**
- 1.3 19/01384/LB** Listed building application for the installation of a roof light and alterations to a door on the north elevation, alterations to a door on the west elevation and installation of internal partition walls for Mr Bernard Sampson, Old School, Main Street, Whittington, LA6 2NY **Application permitted**
- 1.4 19/01484/LB** Listed building application for the installation of a wood burning stove, a vent to the side elevation and a flue and cowl to the chimney for Ms Kate Stark-Toller, 1 Croft View, Main Street, Whittington, LA6 2NX **Awaiting decision.**
- 1.5 19/01509/LB** Listed building application for the installation of replacement windows and doors, installation of a first floor, installation of a replacement roof on existing barn, installation of internal staircase and internal partition walls and removal of the side entrance walls for Mr Edward Mackereth, Whittington Farm, Main Street, Whittington, LA6 2NX **Awaiting decision.**

**Planning applications available for public viewing at** <http://planapps.lancaster.gov.uk/publicaccess/>

- 1498 Correspondence circulated electronically - LALC/NALC** Cllr Sutherland attended Clerks & Cllrs training workshop Module 2 on 30<sup>th</sup> November and found the information on the precept particularly useful; Cllr Sutherland recently attended a Community Emergency Planning workshop. December newsletter circulated electronically; VE Day 75 commemoration 8-10 May 2020, Clerk to ask surrounding parishes of their plans; Future training workshop dates available. **Lancaster City Council** none this month.

**Lancashire County Council**

December and January Trading Standards bulletin circulated electronically and displayed on noticeboard.

- 1499** Electronic Communication discussed; collection of parishioners Email addresses to comply with confidential stored data regulations. Distributed by Cllr Fell on "Tiny Letter". 57 parishioners have signed up to receive "Whittington News" monthly, unless urgent. Contact Cllr Fell [malcolm.fell@btconnect.com](mailto:malcolm.fell@btconnect.com)

- 1500** Business introduced by Cllrs

- a) Cllr Fell reported flooding on the highway and down Newton Home Lane due to a blocked drain <https://www.lancashire.gov.uk/roads-parking-and-travel/report-it/> Flooding reported Newton Home Lane W462196 22/01/20 and Low Hall Barn corner W462202.
- b) Cllr Sutherland reported litter around the village is not as heavy as in previous years. MikeR. Will organise a litter pick later in the year. Cllr Close to organise a litter pick around Docker and DominicM. litter picks around Newton.
- c) The Clerk reported notification of Wagtail newsletter continuing, to confirm details of format available at next meeting.

Date of next meeting: **Monday 16<sup>th</sup> March 2020 7:00pm** in Whittington Village Hall

**Preceded by a public meeting at 6:45pm**

Cheques this month	£	signed by
576 S137 Royal British Legion Poppy Appeal	50.00	Cllrs Hall & Fell
577 S137 Arkholme Baby & Toddler Group	150.00	Cllrs Hall & Fell
578 S137 Arkholme&District Women's Institute	50.00	Cllrs Hall & Fell
579 S137 North West Air Ambulance	180.00	Cllrs Hall & Fell
580 HM Revenues & Customs	79.40	Cllrs Hall & Fell
581 Cllr Sutherland expenses attending training	15.04	Cllrs Hall & Fell
582 Colin Hall fuel for strimmer	46.49	Cllrs Fell & Sutherland
583 Colin Hall paint for railings	111.49	Cllrs Fell & Morgan

### Dates of Meetings in 2020

Parish Assembly Monday 20<sup>th</sup> April

Annual Parish Council Meeting & PC meeting Monday 18<sup>th</sup> May

Monday 20<sup>th</sup> July

Monday 21<sup>st</sup> September

Monday 16<sup>th</sup> November

Meetings held in Whittington Village Hall 7.00pm prompt

Preceded by an open public meeting at 6.45pm